



INTRODUCING



SmartAssistant™

Empowering Intelligent Information Management
with Microsoft 365



Richard Poole
CTO EMEA



Microsoft Teams

The Hub for Teamwork in Office 365



Fastest-growing Microsoft product of all time.

- 13M daily users
- Used in 91 of Fortune 100 companies

NEW TEAMWORK CHALLENGES
CHALLENGES



Challenge #1

Disconnected Business
Conversations

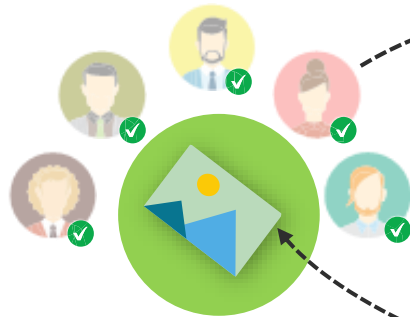
Teams conversations
(internal communications)

Email messages
(external communications)



Challenge #2

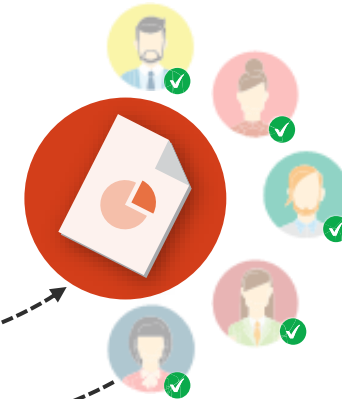
Channel A



Channel B



Channel C



Channel chaos
Workers can't track important
business updates

Too Many Teams
Channels Means...

You Can't Find
Important Emails and
Documents

Introducing harmon.ie SmartAssistant™

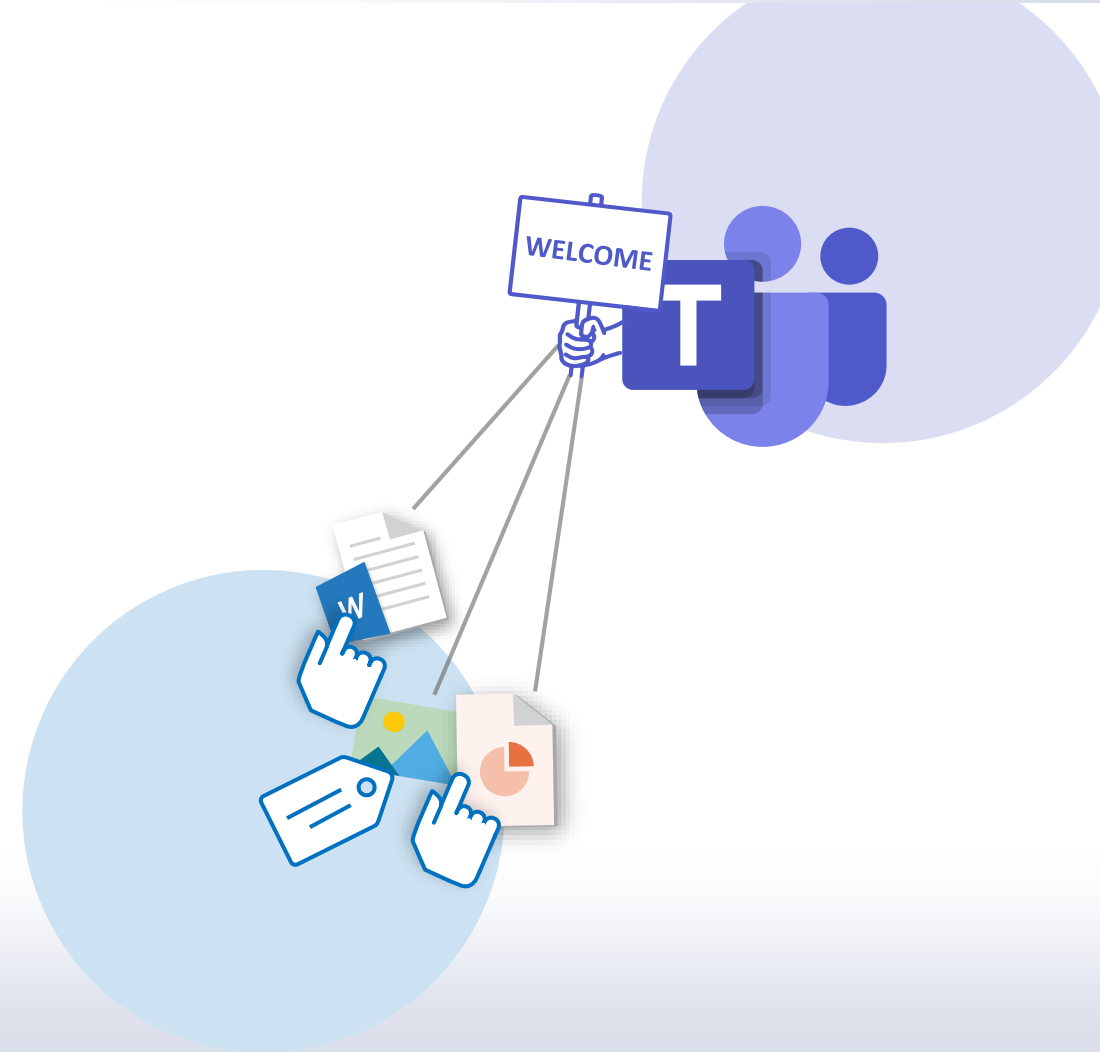


The screenshot displays an Outlook interface with a ribbon at the top containing various actions like Reply, Forward, and Move. The main pane shows an email from Harmon Young to Annie Tuckker with the subject 'Updated construction plans'. The email body contains the text: 'Hi Annie, Attached is the updated construction plans for ABB, approved by eng. Lewis. Thanks, Harmon'. An attachment 'ABB Construction.pdf' (684 KB) is visible. On the right, a sidebar shows a navigation pane for 'harmon.ie' with sections for LOCATIONS, PEOPLE, and TEAMS. The TEAMS section is expanded, showing a hierarchy: Project Management, RW Construction and Demo (with sub-items: General, Active Projects, Bids, Safety and Incidents), and Test New Sam C. The SharePoint section is also expanded, showing a list of document libraries and folders.

SmartAssistant™ Highlights

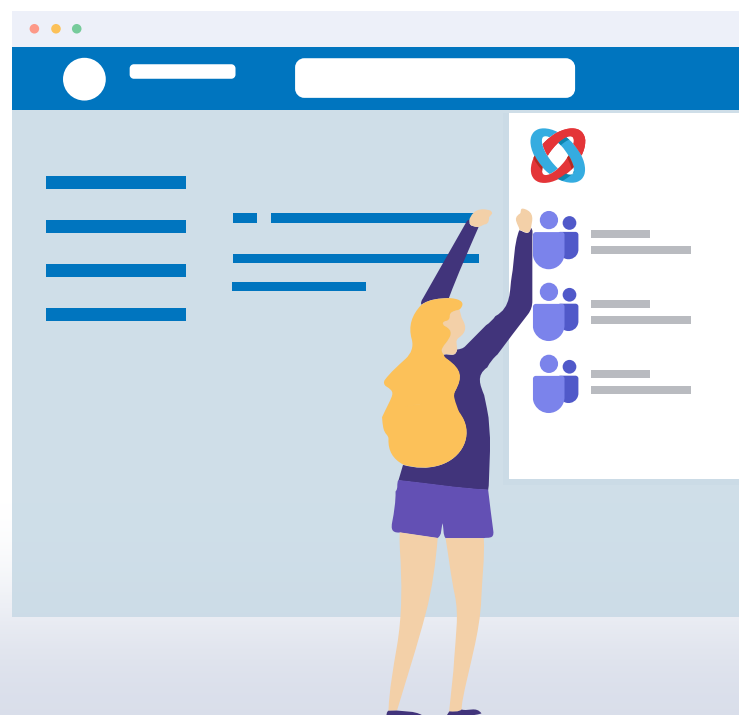


- Publish emails and attachments to the Team's mailbox and underlying channel files, by dragging and dropping emails to the Team's channel.
- Introducing Descriptive Labels – which are saved with the uploaded attachments (in SharePoint) and emails (in Outlook) for easy discovery via the harmon.ie sidebar.



Connect

Email and Teams Conversations



- Start a conversation in Teams directly from harmon.ie by sharing an uploaded email or attachment.
- Launch the Microsoft Teams app in a specific channel from harmon.ie, to continue the conversation in Teams.

Simplify the user experience

with Favorite Teams, Channels and SharePoint locations

- View your favorite Teams and channels in the harmon.ie Favorites view.
- Drag and Drop emails and attachments in the Favorites view.



Classify Emails and Documents

with harmon.ie Descriptive Labels

- Descriptive Labels convey ‘what the content is about’
- Extends SharePoint metadata to email in Exchange



Discover related content with harmon.ie Descriptive Labels

- Use the new Teams tab to view emails and their attachments saved to the Team's mailbox
- Find related Team emails using descriptive labels and filters, view & edit uploaded emails and attachments, locate attachments uploaded to channel files, and more.





Improve user adoption

Built-in help and training videos

Online documentation and training videos are now accessible within Outlook

The screenshot displays the Outlook interface for a user named Richard Poole. The main window shows an email thread titled "Ravenwood Project" from Richard Poole to Richard Poole, dated 24/10/2019. The email content includes a document attachment "Ravenwood Requirements.docx" and text: "Hi Richard, Here are our requirements for the new project. Many thanks, Richard Poole, Chief Technology Officer, EMEA. Mobile: +44 7733 296159, Tel: +44 1494 358342, E-Mail: richardp@harmon.ie, Web: http://harmon.ie. To stay up to date with what's new, subscribe to the https://harmon.ie/blog".

On the right side, a "harmon.ie Help" sidebar is open, displaying the text "harmon.ie for Outlook Training Videos". Below this text are four interactive buttons: "Quick start", "Upload content", "Search", and "Share and". The sidebar also features the harmon.ie logo and the tagline "Humanizing the Digital Experience".

Challenge #3



How to Retain Emails & Documents in a Teams Environment for Compliance

Support Compliance Center

Retention Labels

Set and clear Retention Labels to SharePoint documents and folders.



The Value



- Drive Teams adoption
- Find 'related information' in Office 365 when you need it

How to Get Started



How it works ▾ Pricing Blog Solutions ▾ Events

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Enterprise

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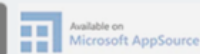
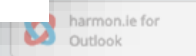
- Outlook add-in for Office 365/SharePoint
- harmon.ie web app for Outlook/Office 365/SharePoint
- Full-featured Office 365/SharePoint mobile apps
- Upload and access Office 365/SharePoint documents
- Upload and classify emails to Office 365/SharePoint
- Full metadata support and email history
- Share document links
- Secure offline document access
- Centralized deployment
- Premium Support / Success Management Package™



Personal Download

For personal use

- Outlook add-in for Office 365/SharePoint
- harmon.ie web app for Outlook/Office 365/SharePoint mobile apps
- Upload and access Office 365/SharePoint documents



Thank you

